



NACOGDOCHES PRO RODEO & STEER SHOW MARCH 22-24, 2018

2018 VENDOR RULES & INFORMATION

The Nacogdoches County Expo & Civic Center would like to welcome you as a vendor to the 2018 Nacogdoches Pro Rodeo & Steer Show. We are proud to host the PRCA/WPRCA in our facility again this year.

Each year the Nacogdoches Pro Rodeo brings in thousands of people to this award-winning event. In order to ensure a safe and enjoyable experience for our vendors and attendees alike, we have provided you with a list of our Vendor Rules & Information. If you have any questions concerning your vendor booth please contact Claire Hodges in our office at 936-564-0849.

- 1) All vendor space is provided on a first-come, first-serve basis with first right of refusal to the previous year's exhibitors.
- 2) Vendors must check in at the main office **before** setting up, at which time you will be given your vendor packet containing your Vendor Passes and information (unless otherwise arranged).
- 3) Move in time is between 8:00 a.m. - 7:00 p.m. Wednesday, March 21 and 8:00 a.m. - 5:00 p.m. Thursday, March 22. Management reserves the right to reassign any booth not occupied after 12:00 p.m. on Wednesday, March 21.
- 4) *Vendor spaces must be staffed by the vendor during rodeo hours of operation.* Noncompliance will result in forfeiture of participation in future events. Vendor strolling or passing out of materials/pamphlets is strictly prohibited.
- 5) Vendors must provide their own tables, chairs, and product displays. (These items will not be provided by the Expo/Civic Center).
- 6) No vendor may sublet their vendor space without prior permission from management.
- 7) Vendors are responsible for providing all tools and personnel required to unload, move, and stock their inventory and displays.
- 8) Vendors will have access to the Main Arena no earlier than 5:30 p.m. on Friday, March 23 and Saturday, March 24.
- 9) One (1) 110v electrical plug is provided for each vendor space. Each vendor must furnish their own electrical cords. (Expo/Civic Center does NOT supply electrical cords).
- 10) Vendors selling merchandise are solely responsible for the application and collection of all city or state sales tax.
- 11) Any action by any vendor resulting in harm to another vendor's business will not be tolerated, and offenders will be removed immediately and forfeit the ability to participate in future events.
- 12) Vendors are responsible for keeping their vendor space tidy and removing all trash during and after the event.
- 13) Nacogdoches County operates all concessions food sales. No other concessions food will be permitted without prior management consent.
- 14) Absolutely NO alcoholic beverages will be allowed in the Vendor areas.
- 15) Vendors may begin dismantling booths after 9:00 p.m. on Saturday, March 24. All vendor exhibits and equipment must be removed from the arena on Monday, March 26.

The Nacogdoches County Expo & Civic Center will provide overnight security as well as security cameras surrounding the vendor areas. Nacogdoches County, including its Officers, Directors, Servants and/or Employees herein called "County" and the owner and/or Exhibitor, including legal representatives, herein called "Exhibitor" agree that the County shall in no case be responsible for any loss, damage or injury to the person, animals, or property of the Exhibitor, or Exhibitor's Agents, Volunteers, Servants, Family and/or employees regardless of how such a loss, damage, or injury is occasioned and by whom. County shall not be liable to Exhibitor lost profit or other financial loss to Exhibitor of any type or description including any special, indirect, incidental or consequential damages (including but not limited to detrimental reliance damages) which may be caused directly or indirectly by the enforcement of County rules. County and Exhibitor agree that Exhibitor shall protect, indemnify and hold harmless the County from any and all claims, suits and/or judgements (including costs incurred in defending any such claims, suits, or judgements) brought by anyone as a result of any loss, damage or injury to any person, animal, or property occasioned by and/or as a result of inaction of Exhibitor, either solely or in conjunction with County or anyone else.